

LA HOIHOI EA

Sovereignty Restoration Day
Thomas Square, Honolulu
July 30-31, 2016, 11:00 a.m. – 6:00 p.m.

VENDOR & PARTICIPANT AGREEMENT FORM
Application Deadline: July 15, 2016

NAME: _____
CLUB/ORGANIZATION: _____
E-MAIL: _____ PHONE: _____
ADDRESS: _____

VENDOR TYPE: (Fee collected at the Festival)

- Non-Profit Organization
- Cultural Practitioner
- Product Vendor - \$100
- Food Vendor - \$100

ITEM BEING EXHIBITED OR DEMONSTRATED:

CONDITIONS OF PARTICIPATION:

1. **HOURS OF OPERATION:** La Hoihoi Ea hours are 11:00 a.m. until 6:00 p.m. each day. Check in at the Registration Desk at the Victoria Street entrance. Registration and set up lasts from 8:00 a.m. until 10:00 a.m. Location of tent will be assigned on a first come, first served basis at the discretion of the event organizers as directed upon registration on the day of the event. The celebration officially begins at 11:00 a.m., however, food, cultural demonstrations and exhibits may begin earlier. Area must be completely cleared and cleaned by 7:00 p.m.

(Initial)

2. **FEES:** Fees cover the two day festival and will be collected at the Registration Desk on the day of the Festival. The fee will help to defray event costs and sustain future KLHE celebrations. If you are able, extra donations of money, services, or merchandise are warmly welcomed to support this celebration and its growth.

Non-Profit Vendor: No Charge
Cultural Practitioner: No Charge
Product Vendor: \$100.00
Food Vendor: \$100.00

3. **FLAG CEREMONY:** All vendors and guests at Thomas Square will be asked to join the blessing and flag ceremony at the main flagpole at 12:00 noon to begin the day collectively. Please be prepared to secure your tent during this time.

4. **TENT, TABLES, AND CHAIRS:** Exhibitor, cultural practitioner, or food vendor will provide own 10' x 10' tent, tables, and chairs. A larger tent may be allowed if space is available; please check with Trevor Latorre-Couch at info@lahoihoiea.org no later than July 15, 2016. All tents must be located away from the central Hawaiian Flag and the main stage.
5. **PARKING PASSES:** Parking is limited so please arrive early. You will be issued a one-day parking pass that will allow you free parking adjacent to Thomas Square on Saturday. Sunday is free street parking.
6. **DELIVERY OF SUPPLIES AND EQUIPMENT:** Driving or parking on the Thomas Square grounds during event hours is prohibited. Please plan accordingly in the delivery of supplies and equipment. Cars will be allowed on the field to load and unload between 8-10 a.m. and 5-7 p.m.
7. **INSURANCE:**
 - Non Profit organizations and Cultural Practitioners are covered under the general insurance for the event. You can have additional insurance to cover your own goods or services.
 - Food Vendors are required to provide:
 - **Certificate of Insurance** for July 30-31, 2016 in the amount of \$1,000,000. The certificate of insurance should list the following as additional insured: The City and County of Honolulu, Hui Mau Ke Ea, Hui Aloha 'Āina Momona and DTL, LLC as an additional insured.
 - **Temporary Health Permit** from the Department of Health. For more information on the health permit, visit: <http://goo.gl/DDwiay>. Applications must be submitted to the Department of Health, Sanitation Branch.
 - A copy of the Certificate of Insurance and Temporary Health Permit must be provided to info@lahoihoiea.com no later than July 18, 2016. If documents are not received by this date, participation in La Hoihoi Ea may be denied by Hui Aloha 'Āina Momona.

 (Initial)

8. **INDEMNIFICATION:** You agree to indemnify, save and hold harmless the City & County of Honolulu, Hui Aloha 'Āina Momona, Hui Mau Ke Ea, Ka La Hoihoi Ea, DTL, LLC and all other sponsors of this event, their officers, staff, and volunteers from any and all deaths, injuries, losses and damages to persons or property, and any and all claims, demands, liabilities therefore arising out of your exhibit, cultural demonstrations, food services, and participation. You shall also be liable for any lost, damage or injury to persons or property resulting from your demonstration or exhibit to the person or persons suffering such loss, damage or injury. Any and all damage to the Thomas Square park grounds and/or park facilities caused by you must be fully and completely restored within 7 days after the end of this event.
9. **REVOCATION:** Hui Mau Ke Ea reserves the right to deny space, or to revoke this agreement if you fail to comply with the conditions for participation that appear elsewhere on this document.

SIGNATURE: By signing this application, you confirm that you have read and understand the conditions of participation as articulated above and agree to adhere to them.

Signature

Date

SUBMIT APPLICATION VIA EMAIL: info@lahoihoiea.org

DEADLINE: July 15, 2016

QUESTIONS? Call Imai Winchester at 780-3680, or email: info@lahoihoiea.org

For internal use.

Date Received: _____ By _____

Check Number, Amount, and Date: _____